**Councillors are summoned to attend a meeting of Kingstone and Thruxton Group Parish Council on**

**Wednesday 7th February 2024 at 7.00pm in Kingstone Village Hall, Green Lane, Kingstone, Hereford**

**AGENDA \* Additional Information Provided separately**

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| **1.** | **Co-option** of members to fill casual vacancies |
| **2.** | **Apologies** To consider acceptance of any apologies for absence from Councillors |
| **3.** | **Declarations of interests** To receive any declarations of interest in agenda items, or written dispensation applications |
| **4.** | **To consider, adopt and sign the minutes** from an ordinary Parish Council meeting held on Wednesday 6th December 2023. |
| **5.**  **5.1** | **Members of the Public** Open session (limited to 10 minutes & 2 minutes per speaker) to accommodate members of the public who may wish to raise issues or ask the parish council questions  **Clerk’s Report and Correspondence\*** To receive an update on matters ongoing and any correspondence received by the clerk and consider actions required |
| **6.** | **Brief Verbal Reports and consider any actions**  (6.1) Local Policing Team (6.2) Ward Councillor (6.3) Lengthsman (6.4) Village Hall (6.5) Sports Association and appoint an additional Representative (6.6) Footpath Officer (6.7) Bike Track  (6.8) Allotments |
| **7.**  **7.1**  **7.2**  **7.3**  **7.4**  **7.5**  **7.6**  **7.7**  **7.8**  **7.9**  **7.10** | **Financial Reports and Policy**  To note and approve payments detailed on the schedule of payments for January and February\*  To note current bank balances and reconciliation for November and December\*  To consider contribution of £352.67 to the Village Hall Insurance\*  To consider the donation request from the Sports Association for £2,800.\*  Appoint an internal auditor for 2023/24 accounting period  To note the response to the Public Space Protection Order (PSPO)\*.  To consider obtaining a Parish Council Credit Card for purchases  To consider a switch to .gov website and email addresses for the council  To consider giving delegated authority to the clerk to spend up to each budget limit  To consider giving the clerk delegated authority to respond to planning applications in line with the council’s policy |
| **8.**  **8.1** | **Planning** To consider the following planning applications submitted to Hereford Council:-  **240002** - Church Nook, Kingstone, Hereford, Herefordshire HR2 9ET. - Application for variation of a condition 2 of permission 210545/FH (Proposed extension and alterations) - to allow re-design of extensions.  To consider a review of the Neighbourhood Development Plan and access to grants |
| **9.**  **9.1**  **9.2**  **9.3**  **9.4**  **9.5**  **9.6**  **9.7**  **9.8** | **Highways & Environment**  To receive an update on traffic calming and 106 monies.  To note the application for the Safer Roads Funding in respect of SIDS  To consider quote for bench at the grass triangle near the church To receive an update on Remembrance Memorial plans in White House Drive Field and agree for progression to public consultation and obtaining S.106 funding  To consider a grant application for the ‘Local Authority Treescape Fund’  To receive an update on Bulb planting and thank volunteers  To discuss bins, litter removal, signage and litter picking through Kingstone  To consider mowing quotation for 2024 period\* |
| **10.**  **10.1**  **10.2** | **Kingstone Food Share**  To receive an update and consider actions including to approve the purchase of a £500 Tesco gift card to enable purchasing for the monthly community event and to delegate authority to the clerk to top up as required until the grant is utilised  To note Terms and Conditions of the grant |
| **11.**  **11.1**  **11.2** | **Kingstone Consolidated Charities**  To note current constitution  To consider becoming sole Trustee for the charity subject to relevant papers being completed |
| **12.** | **Training** To receive an update on training |
| **13.** | **Items for next agenda** |
| **14.**  **14.1** | **Date of next Parish Council meeting is Wednesday 6th March 2024**  **To consider a date for the Annual Parish Meeting** |

**MEMBERS OF THE PUBLIC AND PRESS ARE MOST WELCOME TO ATTEND THE MEETING**